

Instructions for 2004 Massachusetts Pesticide Use Report

Please read carefully. There are changes to the format that require your attention

Either the employer/company OR individual applicator must maintain pesticide use records and complete this report.
All licensed applicators in the Commonwealth of Massachusetts are required to submit their yearly use report.

BEFORE YOU BEGIN!!

Report ALL pesticides used-General Use and Restricted Use-during 2004

- Record all units in pounds, gallons, quarts, pints or ounces ONLY. **DO NOT report grams, cc's, ml, tbsp.**
- Use a different line for each *different* product and EPA Registration Number.
- Copy the reporting sheet before you complete it if you think you will need more space or you may download additional pages at our website; www.mass.gov/agr/pesticides/usereports
- Make a photocopy of the completed report for your files*
- Mail the completed, original reporting form by May 13, 2005 to:

**Department of Agricultural Resources
Pesticide Bureau - Records
251 Causeway Street; 5th floor
Boston, MA 02114**

- If YOU are completing this report as an individual applicator**, be sure to include **all** the information requested. You must complete the remainder of the form.
 - If your employer or company is completing this report FOR you**; you need not submit your own report. However you should ask for a copy of the submitted form for your files.
- (1) ***COMPANY / FARM INFORMATION*** - THIS SECTION MUST BE FILLED OUT. Print employer/company(s) primary address. ***If you are self-employed*** please print the name of the farm or company and the address of the business location. ***If you were unemployed yet maintaining your license***, please give your personal information.
- (2) ***ACREAGE UNDER PRODUCTION*** - List the total AGRICULTURAL acreage (area) which is currently in crop production regardless of pesticide application to the site. DO NOT report any Non-agricultural acreage (e.g. structural, lawn care, trees or shrubs, rights-of-way, aquatic, etc.) Report the area in acres. (43,560 square feet = 1 acre)
- (3) ***APPLICATOR and "NO USE" INFORMATION*** - List **all** applicators who worked for your company/farm for the current reporting year, regardless of their current employment status with the company/farm. You will also see a box to indicate "**No Use**" for the current reporting year. Please check this if you had "**No Use**" to report and submit your report.

USE INFORMATION

- (4) ***PRODUCT NAME*** (Column 1) - Print the TRADE (Product) name of the pesticide as it appears on the label. Use the primary portion of the trade name (e.g. "Termidor® 80 WG" or "Guthion 2L" instead of "Aventis Termidor 80 WG termiticide / insecticide" or Guthion 2L Emulsifiable Insecticide).
- (5) ***EPA Reg. #*** (Column 2) - Print the EPA Registration Number as it appears on the label. This number is preceded by "EPA Reg. No." **DO NOT** list the EPA Est. No. Be sure to include all hyphens in the number. (e.g. 3125-123, instead of 3125123 or 3125 123).
- (6) ***APPLICATION METHOD*** (Column 3) - Select the most appropriate corresponding code for the method of application used to apply each pesticide.
- A = Aerial (Application by helicopter/aircraft)
- C = Chemigation/Irrigation (Application through chemigation or irrigation systems)
- S = Soil Incorporated (Application of pesticide directly into soil by any means of soil incorporation - rodding, trenching, soil injection, etc.)
- O = Other (ALL other application methods)



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www.mass.gov/agr/pesticides

(7) **MAJOR CROP or SITE TREATED** (Column 4) - List all crops or sites treated using **ONLY** the following crop category codes. Choose the most appropriate broad site; for example, "turf" includes, greens, tees, fairways, sod farms etc. Structural includes indoor treatments as well as outdoor rodent or termite control. Tree fruit would include apples, pears, peaches, etc.

Asparagus (AS)	Peppers (PE)	Cranberry (CB)	Aquatic (AQ)
Beans (BE)	Potatoes (PO)	Grapes (GR)	Area – Wide (AW)
Cabbage (CA)	Squash /Pumpkin (SQ)	Peaches (PC)	Greenhouse /Nursery (GN)
Carrots (CR)	Tobacco (TB)	Pears (PR)	Rights-of-Way (RW)
Corn CO)	Tomatoes (TM)	Strawberry (SB)	Structural (ST)
Cucumber (CU)	Mixed Vegetables (MV)	Small Fruit (SF)	Tree/Shrub/Ornam. (TO)
Lettuce (LE)	Apples (AP)	Tree Fruit (TF)	Other non-ag. Sites (OT)
Onions (ON)	Blueberry (BB)	Animals/Livestock (AL)	Turf (TU)

(8) **TOTAL AMOUNT OF CONCENTRATE APPLIED** (Column 5) – Indicate the **TOTAL** amount of **CONCENTRATE** product used for the reporting year (amount of product taken directly from the container). DO NOT report dilution rates. DO NOT report percent of active ingredient. Indicate whether the material is EITHER dry (D) or liquid (L) in the preceding column. DO NOT report use in teaspoons, tablespoons or milliliters. Use only the following codes in the report: **DRY**: tons (ton), pounds (lbs) or ounces (doz) ; **LIQUID**: Gallons (gal), Quarts (qts), Pints (pts), or Ounces (loz).

(9) **PERSON PREPARING REPORT** - Provide the name of the individual completing this report. Also, please make sure to include the individual's company name, address, AND company phone number in the event case the Department needs to clarify any of the information.

CONVERSION TABLE

LIQUID MEASURES		WEIGHT MEASURES
3 teaspoons = 1 tablespoon	16 ounces = 1 pint (pt.)	28.35 grams = 1 ounce (oz.)
2 tablespoons = 1 ounce (fl.oz.)	2 pints = 1 quart (qt.)	16 ounces = 1 pound (lb)
30 milliliters = 1 ounce (fl. oz.)	128 ounces (fl. oz) = 4 quarts	454 grams = 1 pound (lb.)
	4 quarts = 1 gallon	